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JIM RILEE
Chairman

MARGARET NORDSTROM
Executive Director

MEMORANDUM

To: RMP Update Committee

From: Margaret Nordstrom, Executive Director

Subject: Record of RMP Update Committee Meeting of February 6, 2017

Date: February 17, 2017

The RMP Update Committee met on Monday, February 6, 2017 at the Highlands Council office in Chester.

Committee Members present: Committee Chair Alstede, Committee Members Holtaway, Sebetich and Vohden.

Highlands Council Staff Members present: Margaret Nordstrom, John Maher, Kim Ball Kaiser, James Humphries, Corey Piasecki, Carole Ann Diction, and Annette Tagliareni.

Also present: Council Chairman Jim Rilee (via phone), and Lisa LeBoeuf, Assistant Counsel, Governor's Authorities Unit

Committee Chair Alstede called the meeting to order at 2:08pm.

RMP Amendment Procedures

The committee members received a draft memorandum to the Highlands Council from the committee with responses to comments that were made at Council's January 19, 2017 meeting regarding the Procedure for Considering Proposals to Amend the Highlands Regional Master Plan (the Procedures). Committee member Holtaway suggested clarifying the comment period language by adding the word "minimum" when referring to 30 days and "up to" when referring to 60 days. This memo will be provided to Council members at the February Council meeting. Ms. Nordstrom noted that the next action to be taken by Council via resolution will be when the Procedures go out for 5+1 public hearings.

Monitoring Program Recommendation Report (MPRR)

Committee members were provided with a sample topic area chapter of the MPRR including the following components:

- Topic Area Introduction – explanation of foundation in Act and RMP
- Topic Area Indicator Reports - analysis of each indicator
- Example Recommendation – suggestions for possible amendments, ongoing monitoring, or referral to science and research agenda.

Ms. Nordstrom asked the committee to review the programs listed in the Regional Master Plan (RMP) and make recommendations to staff on any amendments they feel are necessary in accordance with the standards of the Act.

Report Out to Council

At Council's February 16, 2017 meeting, Council will receive the memo addressing comments made at Council January 19th meeting regarding the Procedures.

Work session

At the committee's next meeting, Highlands Staff and committee members will have a work session to review additional topic area chapters. It was noted that the MPRR will be large and multiple sessions will likely be required. Staff technical leads will attend these work sessions.

The meeting adjourned at 3:32pm.