



State of New Jersey

Highlands Water Protection and Planning Council
100 North Road (Route 513)
Chester, New Jersey 07930-2322
(908) 879-6737
(908) 879-4205 (fax)
www.nj.gov/njhighlands



CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

JIM RILEE
Chairman

MARGARET NORDSTROM
Executive Director

MEMORANDUM

To: Landowner Equity and Land Preservation Committee
From: Margaret Nordstrom, Executive Director
Subject: Committee Meeting Minutes – March 8, 2017
Date: March 13, 2017

A Landowner Equity and Land Preservation Committee meeting was held on Wednesday, March 8, 2017 at the Highlands Council office in Chester. Committee Members present: Committee Chair Walton, Committee Members Dressler, Francis, and Visioli.

Staff Members present: Margaret Nordstrom, John Maher (via phone), James Humphries, Kim Ball Kaiser, Drew Siglin, Keri Green, Carole Ann Diction, and Annette Tagliareni

Also present by phone: Lisa LeBoeuf, Assistant Counsel, Governor's Authorities Unit.

Introduction

Ms. Nordstrom opened the meeting at 2:00 pm and stated that at this meeting the committee will review current funding availability for the Open Space Partnership Funding Program (OSP) and the Highlands Development Credit Purchase Program (HDCPP), review the new OSP applications, and review previously unfunded HDCPP applications. The committee will be asked to make recommendations regarding the allocation of available funding to each program and funding of specific OSP applications to the Highlands Council, and make a recommendation regarding outstanding HDCPP applications to the HDC Bank Board.

Update on Highlands Development Credit Purchase Program (HDCPP)

Highlands staff updated the committee on the status of the HDCPP program. Of the twenty-eight (28) applications approved by the HDC Bank on November 3, 2016, twenty-seven (27) applicants submitted signed offer letters indicating the intent to move forward with the closing

process. The applicant who did not return a signed offer letter voluntarily withdrew the application to pursue other options for the property, but indicated that he may reapply for future funding rounds.

Available Funding Overview and Allocation for the HDCPP and OS Programs

The committee reviewed the availability of funding for the HDCPP and OSP from four sources:

- Federal Highlands Conservation Act Grant Program
- HDCPP funding remaining from 11/3/16 approval
- Highlands Penalties Fund
- PSE&G Mitigation funding remaining

Out of the four funding sources listed above, the committee recommends that the Council approve funding as follows:

- \$2,735,653 towards the OSP applications; and
- \$6,108,000 towards the HDCPP

\$3,514,001 was not recommended for allocation to either the OSP or HDCPP at this time. This remaining funding will be reserved as matching funds for the next Federal Highlands Conservation Act Grant Program application and for future allocation to the programs.

Report out to Council on March 16, 2017

Committee Chair Walton will provide an update to Council at its next meeting scheduled on March 16, 2017. Council will consider the committee's recommendation to allocate funding to the programs (amounts as noted above) by a voice vote; and Council will consider by resolution to approve the following OSP applications and associated parcels:

County	Municipality	Block	Lot
Morris	Kinnelon Borough	57101	120
Warren	Oxford Township	2	15
Warren	Frelinghuysen Township	1301	3
Warren	Frelinghuysen Township	1201	34
Sussex	Byram Township	263	692
Sussex	Byram Township	343	9
Sussex	Byram Township	343	12.01
Sussex	Byram Township	344	4
Sussex	Byram Township	344	13
Sussex	Byram Township	344	14.01
Sussex	Byram Township	344	14.03
Sussex	Byram Township	344	28

County	Municipality	Block	Lot
Sussex	Byram Township	344	34
Sussex	Byram Township	344	35
Sussex	Byram Township	352	1
Sussex	Byram Township	354	1
Sussex	Byram Township	355	1
Sussex	Byram Township	357	2
Sussex	Byram Township	358	2
Sussex	Byram Township	362	3
Sussex	Hopatcong Borough	50001	1
Sussex	Hopatcong Borough	50002	7
Sussex	Hopatcong Borough	50002	7.01
Sussex	Hopatcong Borough	50002	12
Sussex	Hopatcong Borough	60001	7
Sussex	Sparta Township	1003	1
Sussex	Byram Township	226	26
Sussex	Byram Township	226	26.08

Highlands Development Credit (HDC) Bank Meeting

The next HDC Bank meeting is scheduled for Wednesday, April 5, 2017 at 4:00 pm. At this meeting the Bank will consider by resolution to approve the following HDCPP applications and associated parcels:

County	Municipality	Block	Lot
Hunterdon	Union Township	15	1
Morris	Washington Township	37	29
Hunterdon	Lebanon Township	56	13.02
Passaic	Ringwood Borough	508	2.29
Warren	Pohatcong Township	117	13
Warren	Pohatcong Township	110	9
Hunterdon	Tewksbury Township	16	13
Warren	Harmony Township	24	10.05
Warren	Harmony Township	24	10.06
Morris	Mount Olive Township	5300	16
Hunterdon	Tewksbury Township	13	8
Hunterdon	Tewksbury Township	13	10
Warren	Mansfield Township	1001.01	20
Warren	Mansfield Township	1001.01	21
Warren	Mansfield Township	1001.01	22
Morris	Mount Olive Township	5300	38

County	Municipality	Block	Lot
Warren	Liberty Township	10	4
Hunterdon	Tewksbury Township	19	13.07
Warren	White Township	13	21
Hunterdon	Bethlehem Township	33	12
Warren	Harmony Township	12	9
Passaic	West Milford Township	11106	13
Passaic	West Milford Township	11106	17

It was also noted that the Bank meeting scheduled on May 4, 2017 will be cancelled.

The meeting adjourned at 2:32pm.